

**REGINA DUPLICATE BRIDGE CLUB**  
**Minutes of the Annual General Meeting**  
**Held at the Club June 26, 2018**

**Present:** A constituted quorum

Joan Quinlan called the meeting to order at 6:00 pm

**1.0 Adoption of the Agenda**

**Motion** by Greg Hutchinson, seconded by Angela Duczek, that the agenda be adopted as presented. **Carried**

**2.0 Adoption of the Minutes**

**Motion** by Don Norman, seconded by Kathy Bryden, that the minutes of the AGM of June 27, 2017 be adopted. **Carried.**

**3.0 President's Report**

- Joan Quinlan said that it has been 5 years since we considered Strategic Planning as we looked to the future of our Club. In July, 2014, we began in earnest, with planning in 5 important areas that resulted in discussions, round tables and formation of committees. Of these, two standing committees remain, Education and Promotion. This whole process has been invaluable as we worked together in moving the Club forward.

- Joan said that the work of the Relocation Committee is evident all around us. She said that many have stepped up to help, and continue to do so as we prepare for our imminent move.

- Joan thanked all of those who have done so much for the Club. In particular, she thanked Club manager, Jim Bingaman for his hard work in this position and as game director, as well as all of our other game directors who make our games possible. She also thanked the dulplimator team, who every week prepare all the boards for every game. She thanked Donna Barber for her work on Community Bridge. She also thanked all of the Board members who in so many ways contribute so much to the Club. And she thanked all of our members for their help and support over the years.

**4.0 Treasurer's Report**

Treasurer Ken Gabora shared the Balance Sheet for this fiscal year, and the statement of Receipts and Disbursements for the year ending May 31, 2018, with comparison to the previous fiscal year. Some things he pointed out:

- Format change from Accrual Basis to Cash Basis, Is simpler, easier to understand, and makes any future transition for another treasurer much easier.
- Balance sheet - high bank balance that will be needed for expenditures related to the move, also includes \$25000 GIC that matured near the end of May and is temporarily placed in high interest savings (new GIC to be purchased soon). Also, with change in reporting format we no longer record and report Accounts Receivable, Fixed Assets, Accumulated Depreciation or Accounts Payable, just cash in and disbursements out.
- Adjustment re: Change from Accrual to Cash Basis Accounting - \$6950 primarily the difference between what was previously recorded as Fixed Assets, less the Accumulated Depreciation (ie the sum of Depreciation taken over the years on those Fixed Assets)

- Receipts– Ken pointed out that table counts are up slightly. Also that Community Bridge receipts are down (one fewer game this year). Tournament receipts are down (net proceeds less than the previous year), Profit sharing is down (fewer 50/50 draws). Vending and Sarcan receipts down (awaiting a second Coke rebate). Interest income is down, both because of reduced interest rates and change in reporting from Accrual to Cash basis. Private donation of \$5655 represents the generous donation from a Club member for purchase of Bridgemate II.
- Disbursements – Rent and Common Area high because it includes payment of first and last month's rent in the new facility. Insurance costs are higher, reflecting the requirement for more liability coverage at the new facility. Furniture, equipment and renovation costs of \$7925. (previously such items would have been recorded as Fixed Assets on the Balance Sheet with Depreciation recorded as expense). Bridge supplies were considerably less than last year, because they were purchased in that year in significant amount and there is a lot of carryover, with no need to replenish in such quantity yet. Directors' fees were less (5 fewer games; also a difference as to how many claimed the full \$25 fee). Telephone/Web and Advertising/promotion varied primarily because of timing regarding when things were paid, and in the case of advertising, when ACBL will be reimbursing a portion.
- Budget – No tournament amount (new facility not large enough to host Sectionals). Rent and common area totals are budgeted to remain the same. However, the new facility includes all utilities, alarm system and janitorial costs, which we paid for in addition to our rent and common area fees at our present location, so we should see significant savings. New budget figure of \$24000 is for furniture, equipment and renovations related to move.

**Motion** by Ken Gabora, seconded by Doug Powley, to accept the financial report of 2017-2018 as presented. **Carried.**

## 5.0 Old Business

### 5.1 Reports from Strategic Planning Committees

#### 5.1.1 Education Committee

Gaylene Spence (Chairperson) reported the following:

We have had a busy and successful year.

- We continued to offer a September Open House
- We offered two levels of beginners' lessons.
- A set of lessons on defence with Joyce Butler presenting was available in the fall of 2017 and was extremely well attended.
- In addition, Gaylene offered a shortened set of lessons for the "snowbirds".
- For the first time, the Committee set up an entire year's plan accompanied by a budget. This was done in cooperation with the Promotions Committee.
- A new initiative in the fall will be a set of lessons offered by Joyce Butler on Play of the Hand.
- We have begun forward planning and research on what we might offer to the very beginning player, and also intermediates.
- Gaylene thanked the members of the Committee: Tina Allen, Joyce Butler, Marian Hutchinson, Della Irvine, Ilsa Krukoff, Geri Skilnick, Shirley Strohan

#### 5.1.2 Promotions and Advertising Committee

Chairperson Lorraine Garratt reported the following:

##### Actions accomplished:

- Articles and announcements in newspapers, radio and TV about the Club in general, lessons and coffee party/open house (unpaid editorial pieces)
- Poster drafted by U of R class we worked with (we edited it, copied, produced and

- distributed it to community neighbourhood and recreation centres, libraries, Lifelong Learning Centre, bulletin boards in malls, etc.
- Paid advertising inserts for coffee party, open house and lessons, placed in City of Regina Activity Planner and QC. Co-op marketing: ACBL and District 18 reimbursed 75% to the Club.
- Regina Senior Fitness Association extended our outreach by way of their website, newsletter and email database marketing,

New undertaking:

- “Ask Gary” column on the website – Lorraine encouraged players, whether relatively new or more experienced, to use this valuable resource.

Evaluation:

- We track enquiries to our marketing efforts, and have had enquiries and responses based upon print editorial and TV, website, internet search, Club email news, mall posters and word of mouth. These have gained us new lesson participants and players.
- September 2017 Open House had 15 new people attending; September beginner lessons had 28 enquiries, with 21 people attending the first lesson; January’s series on Defence had 33 people attending the first lesson, with an average of 25 attending over the course of the 6 week series.

Committee Members:

- Lorraine Garratt (chair), Lance Connell, Marilyn Drever, Greg Hutchinson, Ilsa Krukoff, Joan Quinlan (ex officio)
- Lorraine also said that we appreciate working with Gaylene Spence, Gary Johannsson, Jason Larrivee, Joyce Butler, Jim Bingaman and Mo Perepelkin in carrying out our promotional projects.

## 6.0 New Business

### 6.1 Standbys

**Motion:** Moved by Sandy Bingaman, seconded by Nancy Welta. Be it resolved that the RDBC no longer provide standbys for games at the Club.

**Sandy Bingaman spoke to the motion providing background and rationale:**

- Our decision at the 2017 AGM in discontinuing Friday standbys saved the Club approximately \$259 for the free plays that could have been claimed by people who would not have been required to play, as well as saving many people from the inconvenience of coming to the Club and then not being needed.
- At the AGM in 2017, we decided to keep some standbys because of very specific circumstances which have now changed (Monday player who often made use of standbys has now found a regular partner, and Wednesday’s game is now attracting more players. Eliminating these standbys now should not cause problems and will save the Club the cost of free plays for about 40 standbys on each of these game days (approximately \$560)
- There is a good alternative to helping find partners. We provide the partnership group, which has been working well for two years in helping to find partners for all games. Members without computers can call the Club Manager who will put their information on that site on their behalf (this already is happening for out-of-town players who call)
- Saskatoon Club does not use a standby system. They, and other Clubs which our members have at times played at, use a similar system as our partnership group instead.
- Generating and managing a standby list requires a lot of work from an individual or committee.

**Discussion:**

- Pamela Keim pointed out that we do have one player who comes often for Wednesday games, and generally relies on having a standby. Others acknowledged that this was a specific

circumstance that we would need to try and help this player with, in the event that we vote to pass this motion.

**Question** was called, and motion was **CARRIED**, by a vote of 37 for and 8 opposed.

### **6.2 Relocation:**

Leslie Mortin spoke as chairperson of the committee.

-She outlined what has happened thus far, and asked for help with a variety of things in the next few days, and specifically with help on this coming Saturday for people to take part in a work bee at our present location to get various things ready for the move, and then for help on Sunday with moving these things. Various people volunteered.

-Leslie pointed out the plaques, for which there would be no room at the new location (lists of these winners would be celebrated differently and kept as history of the Club). No-one seemed to have any good ideas of what to do with the various plaques.

-Leslie said that Angela Duczek would be in charge of a "garage sale" of items still left at the Club that we would no longer need. This will take place the morning of Monday August 9<sup>th</sup>.

-Rather than having a large number of keys being issued, the door to the room that our Club will be located in will have a key-pad lock. There will still be need for a very limited number of keys to the outside door, for times that we need access when the building is locked. Outside door is open from 8:00 am to 7:45 pm, Monday through Friday.

### **6.3 Items brought from the floor**

**None**

## **7.0 Election of Officers and Board Members for 2018-2019**

Joan Quinlan thanked the present Board for their dedicated service. She noted that she herself was stepping down as president, but that she would be a part of the Board for the next year as Past President. She also said that Marilyn Drever would not be running, and she thanked Marilyn for her past service. She said that the remainder of the present Board would be allowing their names to stand. Two other Club members, Greg Hutchinson and Donna Barber, were also allowing their names to stand.

Joan called for any further nominations from the floor. There were none. Therefore, the Board for fiscal year 2018-2019 was declared elected by Acclamation.

Following is the list of Officers:

President	Leslie Mortin (new to position)
Vice President	Angela Duczek (new to position)
Treasurer	Ken Gabora (incumbent)
Secretary	Ilsa Krukoff (incumbent)
Past President	Joan Quinlan (new position)

Following is the list of Board members at large:

Donna Barber (new)  
Sandy Bingaman (incumbent)  
Lance Connell (incumbent)  
Greg Hutchinson (new)  
Larry Lazurko (incumbent)  
Gaylene Spence (incumbent)  
Lyle Spencer (incumbent)  
Nancy Welta (incumbent)

## **8.0 Trophies and Awards**

Gary Johannsson presented the winners of our various championships, as well as recognizing the individual achievement of new Life Master milestones. Gary did an admirable job in providing background regarding various awards, in particular about former players for whom some awards are named. A complete list of the winners will be posted on our Club website. Wayne Natrass was named Joan Schneider Player of the Year, Greg Hutchinson was named Player of the Year for players under 100mps, and Ken Noble was named Rookie of the Year. A cake was provided in honour of Wayne's achievement as Joan Schneider Player of the Year.

#### **9.0 Adjournment**

Meeting was adjourned at 7:05 pm by Gaylene Spence

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Following the AGM, the new Board met briefly to decide on a date for the first Board meeting of fiscal year 2018 / 2019. It will be held on **Saturday July 21st<sup>th</sup>, 2018 at our new location, 1440 Broadway Avenue.**