

## **REGINA DUPLICATE BRIDGE CLUB**

Minutes of Board Meeting held at the Club Saturday June 11<sup>th</sup>, 2016

**Present:** Joan Quinlan, Norma Barber, Sandy Bingaman, Leslie Mortin, Gaylene Spence, Dale Wilde, Greg McNamara, Ilsa Krukoff

**Regrets:** Nancy Welta, Marilyn Drever, Larry Hall, JoAnne Petrychyn  
Joan Quinlan called the meeting to order at 10:00 a.m.

### **1. Adoption of the Agenda**

**Motion** by Gaylene Spence, seconded by Norma Barber to adopt the agenda as presented.  
**Carried**

### **2. Adoption of the Minutes of May 21st, 2016**

**Amendment to 7.4 motion to read:**

**Motion** by Gaylene

Spence, seconded by Leslie Mortin that Club members be sent an email with a link to Stephen Ripley, Leader-Post so that they may follow up if they want to have the Bridge Column returned. **Carried**

**Amend to 10 to add 10.1 Dates for Spring Sectional, 2017.**

As Moose Jaw will not be hosting a Spring Sectional in 2017, the RDBC will move our Spring Sectional dates to May 4<sup>th</sup> to 7<sup>th</sup>, 2017.

**Motion** by Leslie Mortin, seconded by Sandy Bingaman to adopt the minutes of May 21st, 2016 as amended

### **3. Business Arising from the Minutes of May 21<sup>st</sup>, 2016**

#### **1. Moose Jaw Ev Heal Trophy**

Joan Quinlan has contacted Len Davidson to advise him of the Board's decision regarding the housing of this trophy.

### **4. President's Report**

As this was the last regular Board meeting of 2015-2016, President Joan Quinlan wanted to express her thanks to all Board members for the many ways that they have provided service to the Club. She said she knows that we can no doubt expect these dedicated people to continue to do so in future, even if stepping down from the Board.

### **5. Financial Report**

Norma Barber presented the financial report. After an internal audit, the "miscellaneous" column has been sorted out with some specifics. Other changes have also been made (eg honorarium to Club managers), so that the final numbers will be accurate prior to being presented at the AGM. Bob Nell has offered to do graphing of table counts to also make available at the AGM. Our Club has not shown an overall loss this year, and table counts have improved.

Rebate for Lorraine Garratt's promotional advertising has been received from ACBL. No word yet from the District. Perhaps they only top up one campaign annually?

Re: plumber – Norma said she talked again to the plumber, who said that the blockage is right at the base of the urinal drainage system. Therefore, there is no reason to go to NewWest to seek compensation.

Norma said that she would like to dispose of old bills, etc, as per the Club retention policy. She asked for direction as to what should be kept. It was decided that financial summaries should be kept, but that other bills etc that are 5 years old or older could be disposed of.

**Motion** by Norma Barber, seconded by Dale Wilde, to accept the financial report as presented.  
**Carried.**

## 6. Old Business

### 1. Letter to ACBL re: CAP

Gaylene Spence had circulated by email a copy of this letter to Board members, seeking input and approval. CAP (Cooperative Advertising Program) is to be reduced and in future possibly even done away with, a move that would hurt smaller Clubs like ours in terms of advertising budget. The Board gave some input for minor changes, and more input will be sent prior to Gaylene drafting a copy for final approval to be sent by the Board to ACBL.

### 2. Organization of Director Assignments

Norma Barber reported that following her email to all current directors for their input as to changes, she has received feedback. There seemed to be support for a rotation system. The Board discussed the logistics of such a system. For example, how often would positions be rotated, who would set up the rotation, etc. The Board wondered if it would be preferable to have set job assignments, so that directors could more easily plan their other commitments and activities around times when they would be directing. A suggestion was that directors be asked to indicate games when they would be available and interested in directing, and that they prioritize these (eg listing 3 choices in order of preference). Directors who will be away for longer stretches during the year could still be assigned games on a regular basis when here, with a regular second director assigned for the away time. Monday evening game was considered to be a special case, considering the teaching and mentoring component that the director takes on, so it should not be rotated. The Board discussed how it would want to be involved. It was thought that a committee could help to distribute assignments fairly on an annual basis. Sandy Bingaman said that Club Manager Jim Bingaman would like names in place by the time he is applying for game sanctions. Norma Barber and Leslie Mortin will work together on this.

### 3. Establishing final agenda for the AGM

Ilsa Krukoff will write and distribute the agenda prior to the AGM. She asked for input as to anything that might need to be added. There have been no Notice of Motion items presented to the Board, and the Board does not have any to add.

## 7. New Business

**1. Request for advertising fund approval** The Promotions Committee has expressed a need to have the Club communicate to a broader audience to advertise both the Club and lessons. Joan Quinlan asked on behalf of committee chair Lorraine Garratt, that they be allowed to put an ad in QC, to a maximum cost of \$400, planning to apply to ACBL for 50%. Lorraine is also asking for funds to photocopy posters to display in libraries, community centres, etc, at a cost of about \$25.

**Motion** by Gaylene Spence, seconded by Leslie Morting to approve funding for the Promotions Committee to a maximum of \$450 for promotion through print advertising and posters. **Carried.**

### 2. Tuesday Evening game

A request was received to cancel the upcoming Tuesday evening game (June 14<sup>th</sup>), due to anticipated low turn-out with some regular players away. The Board agreed. Ilsa Krukoff will advise members by email.

There was discussion about the Tuesday evening game in general, and its continued low turnout. Because it is the only open evening game, the Board feels strongly that it must continue to be offered.

Claire Jones has offered to give a set of Tuesday evening lessons (likely 4), targeted to intermediate and higher players, in hopes of attracting more players to try this game.

## **8. Committee Reports**

### **8.1 Promotion and Public Relations**

See 7.1 above

Joan Quinlan reported that there has been further discussion about developing a new web site.

A group of interested people will be assembled to work on this.

### **8.2 Facilities Maintenance**

There still seems to be leaking from the roof. Following the last water leak, New West was again advised. It is unclear as to whether it has been sealed on the outside. The next rain will tell.

### **8.3 Game Management**

See 6.2 Nothing further to report

### **8.4 Education Committee**

Gaylene Spence reported that the committee will meet June 16<sup>th</sup> to discuss advertising, etc. Gaylene said that she and Lorraine Garratt will look at the fall ad and editorial together prior to it be finalized to submit to ACBL and to publish. The committee will also give their input. A coffee party "Come and Learn to Play Bridge" is planned for September 10<sup>th</sup>. Level 1 Lessons are to begin September 12<sup>th</sup>.

### **8.5 Cards**

None sent

## **9.0 Club Management**

Nothing to report

## **10.0 Tournament Chair**

Nothing to report

## **11.0 Date for the next meeting: AGM Tuesday June 28th, 2016, 10:00 am**

**New Board will meet briefly immediately after to establish date of first meeting**

**Gaylene Spence moved meeting adjourned.**

