

REGINA DUPLICATE BRIDGE CLUB

Minutes of Board Meeting held at the Club Nov 17th, 2018

Present: Leslie Mortin, Donna Barber, Greg Hutchinson, Sandy Bingaman, Nancy Welta, Lance Connell, Gaylene Spence, Lyle Spencer, Joan Quinlan, Angela Ducek, Lorna Bingaman, Ilsa Krukoff

Regrets: Larry Lazurko

Leslie Mortin called the meeting to order at 10:00 a.m.

1. Adoption of the Agenda

Moved by Sandy Bingaman, seconded by Lyle Spencer, that the agenda be adopted as presented.

Carried.

2. Adoption of the Minutes of Oct 20th, 2018

Moved by Donna Barber, seconded by Greg Hutchinson, to adopt the Minutes of October 20th, 2018, as Circulated (minor typo correction made) **Carried.**

3. President's Report

- Leslie Mortin reported that the Memorial Game was well attended (10 tables) and well received.
- A plastic cover has been ordered for the AED
- Will arrange for more thorough dusting from time to time (Jasmine)
- Joyce Butler's workshops were again very successful
- Playing cards: three different kinds being tested

4. Treasurer's Report

Lorna Bingaman presented the report.

- There was a correction re: table count
- Utilities from our old location should not be included; will check into this
- Will check as to what constitutes some categories eg office/postage/printing
- Web cost higher – hi-speed vs dial-up
- Lorna said that Ken Gabora has made himself very available to make the transition easier

The Board expressed its appreciation to Lorna for taking on the Treasurer's role

Motion by Lorna Bingaman, seconded by Gaylene Spence, that we accept the financial report as presented.

Carried

5. Old Business

5.1 Task List – see attached

5.2 John Groves' memorial donations

Rose Dunitz looked after the collection: \$410 in total was collected

Leslie Mortin reported that the cost of wireless microphone and amp came to circa \$480.

Motion by Gaylene Spence, seconded by Lyle Spencer, that we purchase a wireless microphone system, using money from the John Groves' memorial donations and augmenting from Club funds to a total cost of \$488.22. **Carried.**

5.3 Purchase of safe

No further discussion at this time. **TABLED.**

5.4 Christmas Party

Not enough room in our present location for holding a dinner; previous plans to hold the dinner at the Tartan were cancelled when Tartan closed. After discussion, it was decided to hold the party

with the following changes:

- Instead of a dinner, we will ask players to bring festive appetizers
- Each playing pair will be asked to bring one appetizer
- Club will supply the dessert (cake)
- Pre-registration will give us anticipated numbers for set-up (sign-up list available at the desk)
- Ilsa Krukoff will send out a Club email giving details

5.5 Charity – Alzheimer’s Society of Canada

Memorial game netted \$180, which has been donated to the Alzheimer’s Society. This amount included the Club contribution of \$1.00 per person playing (\$40), with the remainder being private donations.

The Board extends their thanks to those who participated and those who donated.

Donna Barber suggested that we consider this time-frame, close to Remembrance Day, for holding Memorial games in future.

6. New Business

6.1 Community Bridge

Donna Barber gave a progress report.

-Donna noted less revenue than previous year. One reason was that two sessions were held with no 50/50 draws, pending licensing questions, which have since been clarified.

-Donna pointed out the benefits to the Club, both financial and in support of bridge

-Donna presented a comprehensive year-over-year comparison, showing dates of hosting, table counts, revenue, expenses and profits for the Club. 2018 profit was \$1711.30, averaging \$213.91 per session.

-Donna also showed the food donations made by Club members, which are vital in providing the hospitality for these events.

The Board thanked Donna for the outstanding work she does in coordinating, and keeping this important initiative going.

7. Committee Reports

7.1 Promotions and Public Relations

No report

7.2 Facilities Maintenance

Bathroom issue of overflowing toilets has been solved (plumber, roto-rooter)

7.3 Game Management

7.3.1 Game Director Remuneration

Nancy Welta pointed out that all duties are the same regardless of number of tables. She suggested it would be fairer to pay a flat rate of \$25 per game; however, if the director plays, he/she would pay to play

Motion by Nancy Welta, seconded by Donna Barber, that a game director whether playing or not who individually directs a game will receive \$25 per session, regardless of table count. This remuneration would also apply if the director arrives to direct and the game is cancelled due to lack of participation. If a director is eligible to play for points and chooses to do so, the director will pay the usual game fee to play. This policy to be effective December 1st, 2018.

Carried.

7.3.2 Update regarding Game Directors in future

Nancy Welta said that we are losing two game directors – In Camera discussion followed.

7.3.3 Free plays

In order to make tracking easier for the various kinds of pre-paid vouchers and complimentary free plays being turned in to directors in lieu of cash for game fee, a colour-coding system will be implemented. This will also assist the treasurer in differentiating for the financial records:

- Pink: Pre-paid vouchers
- Blue: Education – complimentary to graduating students
- Orange: Duplimators
- White: Special occasions or purposes

7.4 Education

- Gaylene Spence reported that Level 1 sessions are now complete
Although she generally had 14 students in the class, the numbers were not consistent. Some took the classes to enhance their social bridge skills and were not likely to continue.
There will be no fall offering.
Complimentary free plays and memberships were given out.
- November 8th, Board Game Bistro: a group was sent, but no-one else showed up there.
Lorraine Garratt will continue to work with Jessica from the Bistro – our logo will be used on their Facebook page.
- Joyce Butler's workshops were very successful, averaging at least 18 per class
- Level 2 will start on January 7th, 2019

7.5 Relocation

No report

8. Club Management

- Sandy Bingaman reported on behalf of Club Manager Jim Bingaman that STaC will be held the first week of December. Added fee of \$1 per game. Ilsa Krukoff will advertise.
- Reminder about the Fort Qu'Appelle initiative next Saturday. Ilsa Krukoff will advertise.

10. Date of Next Meeting – Saturday January 19th, 2019, 10:00 am

11. General discussion

- Cost of coffee cups and sleeves still under exploration. What is the most cost-efficient?
- Greg Hutchinson wants to discuss Google DOS for keeping documentation. For example, agenda and minutes – could more easily be shared and amended. Left to a future discussion.

Nancy Welta adjourned the meeting at 12:15

Regina Duplicate Bridge Club

Task List 2018-2019

1. Cleaning: Angela Duczek – monitor & order supplies
2. Maintenance: Doug Powley, Joan Quinlan as Board liaison
3. Coffee machine, supplies and money: Sandy Bingaman
4. Recycling (bottles and cans): Leslie Mortin
5. Food/hospitality: Joan Quinlan / Donna Barber (Club events)
6. Advertising, Promotions, Public Relations: Lance Connell liase with Lorraine Garratt (Chair)
7. Education Co-ordinator Chair Person: Gaylene Spence
8. Phone list: Nancy Welta
9. E-mail: Ilsa Krukoff and Don Norman for g-mail
10. Website: Jason Larrivee (Ilsa Krukoff liaison)
11. Website and Computer Admin – Greg Hutchinson
12. Memberships: Nancy Welta, Angela Duczek
13. Writing and posting signs: Ilsa Krukoff
14. Game Supplies: Angela Duczek
15. Club top 20 stats : Jim Bingaman
16. Bridge lessons: Gaylene Spence
17. Financial Review: Don Norman (?)
18. Calendar of events (including outside rentals): Jim Bingaman
19. Trophies & Awards: Marilyn Drever(trophies) /Sandy Bingaman(website)/Leslie Mortin(wall of honour)
20. Game Management: Nancy Welta
21. Club Manager: Jim Bingaman, assistant Barb Miller
22. Dealing Machine: Dale Wilde (coordinator), Doug Powley, Jim Bingaman, Byron Seymour
23. Community Bridge: Donna Barber
24. Bar: Leslie Mortin
25. Complimentary plays and vouchers: Nancy Welta
26. Invoice handling / cheque writing: Jim Bingaman
27. %Jackpot money – Lyle Spencer
28. Facility Liaison – Leslie Mortin / Angela Duczek