

REGINA DUPLICATE BRIDGE CLUB

Minutes of Board Meeting held at the Club Saturday Sept 17th, 2016

Present: Joan Quinlan, Pat Carlson, Angela Duczek, Ken Gabora, Nancy Welta, Marilyn Drever, Ilsa Krukoff

Regrets: Gaylene Spence, Leslie Mortin, Sandy Bingaman, Lance Connell, Robert Stringer

Also in attendance for a portion of the meeting: Jim Bingaman (Club Manager)

Joan Quinlan called the meeting to order at 10:00 a.m.

1. Adoption of the Agenda

Add 7.2 Christmas Party 7.3 Duplimating

Motion by Nancy Welta, seconded by Marilyn Drever to adopt the agenda as amended. **Carried**

2.1 Adoption of the Minutes of Aug 20th, 2016 (previously tabled)

Motion by Angela Duczek, seconded by Pat Carlson to adopt the minutes of August 20th, 2016, **Carried.**

2.2 Adoption of the Minutes of Sept 17th, 2016

Motion by Pat Carlson, seconded by Angela Duczek, to adopt the minutes of September 17th, 2016. **Carried.**

3. Business Arising from the Minutes of Aug 20th, 2016

3.1 Name tags – TABLED

3.2 Replacing cards (previously tabled)

Still investigating best sources and prices. Canadian Bridge Supplies, headquartered in St. Albert/Edmonton is offering to send a sample of the Wheels brand to try on our duplimating machine to ensure that this brand will work. Angela Duczek will investigate further as one possible option, which we can then compare to other options.

3.3 Rookie of the Year Qualifications - TABLED

4. President's Report

President Joan Quinlan talked about the importance of risk management:

1. Need to have under-studies for Club Manager. Ken Gabora also suggested that all key positions should have back-ups.
2. Need to look again to the future for move locations (reactivate relocation committee)

5. Financial Report

Presented by Ken Gabora. Ken explained a couple of minor changes to his report, in particular moving some numbers to different categories. The Board was pleased to see the bottom line showed positive net income to date, June to September, of \$1874.90, as well as growth in table count.

Motion by Ken Gabora, seconded by Angela Duczek, to accept the financial report as presented, **Carried**

6. Old Business

Thanks to Pat Carlson, for her excellent work on getting the phone list updated and completed.

7. New Business

1. Convention card holders

Joyce Butler has said that new players have expressed interest in getting convention card holders. Nancy Welta has ordered 25 of them, which can then be sold to interested players.

Motion by Angela Duczek, seconded by Marilyn Drever, that we make these convention holders available for purchase, charging \$3/00 per holder. **Carried.**

2. Christmas Party

Date of Christmas party will be Tuesday, December 6th. Proposed cost per plate is \$22

Motion by Pat Carlson, seconded by Nancy Welta, that cost per plate for dinner at the Christmas party slated for Tuesday December 6th be \$22.00. **Carried.**

Tickets will be sold by directors and money collected will be recorded on the director's slip.

Tickets will be available November 1st. A numbered list will be kept at the director's table.

Details: Doors open 5:00 (Social), Dinner at 6:00, Game at 7:00

3. Duplimating boards

See 9.0 Club Management below

8.0 Committee Reports

8.1 Promotion and Public Relations

Promotions committee will meet next Wednesday. More information available then, in particular re: website. Great headway has been made on the website.

8.2 Facilities Maintenance

Doug Powley fixed the tap in the handicapped washroom. He says green colour in sink was likely oxidization)

Some lights need replacing

8.3 Game Management

We now have 5 active game directors. Don Norman will be away for a period of time. This leaves no backup. Also, no permanent director for Tuesday night.

8.4 Education Committee

No report (Gaylene Spence not able to attend)

9.0 Club Management

Club manager, Jim

Bingaman, attended the meeting

Joan Quinlan welcomed Jim and thanked him for attending, as well as for the many hours that he puts in on behalf of the Club.

Jim spoke on several items:

1. Computer and Printer: Question re: ACBL SCORE and whether DOS version of Score will no longer function. Directors will meet with Doug Rankin Re: Windows version. ACBL Technical advises there may be issues with Windows 10, as updating to Anniversary edition disables some SCORE functions. Therefore, any thoughts about a new computer should be put on hold until ACBL Technical can address in future.

Printer – at present automatically goes to laser printer, so dot matrix must be chosen if wishing to print on the old printer. Directors would need to be advised.

Speed – Internet speed is very slow; usually only an issue when doing month-end. Can leave as is for now.

2. Notification to ACBL re: sanctions for 2017. There will be no change
3. Special games – extra cost is incurred, and they do not seem to result in increased numbers. After discussion re: benefits or issues with changing, it was decided to remain with the status quo at present. Could bring to members at the AGM if Board decides it is warranted to reconsider.
4. Quality control:
 - Directors' responsibilities
 - o Game management
 - o Collecting extra dollar from non-members
 - o Game entry
 - o Cards – ensuring board are correct
 - Errors can result if boards are out of sequence. Director should check before start and when they are put back in the box. Also duplimator should check before duplicating, to ensure boards are in correct sequence in the box.
 - Managing of percentage pot money
 - o Someone from promotions committee should have responsibility, or designate responsibility
 - o Director makes the draw
 - o If there is a possible win, director should take the money out of the jar and put away safely until win is confirmed.

10.0 Tournament Chair

Sandra Benson is Chair of the fall tournament, and has reported that all is set to go.

- 50 / 50 – Rose Dunitz
- Food – Tina Allen
- Garbage – Angela Duczek
- Caddie – Julie Benson
- Partnership – Jason Larrivee
- Welcome Thursday evening- Rosemary Makelki
- Sign – Thanks to Pat Carlson

11.0. Date of Next Meeting - November 19th

12.0 Discussion –

- Marilyn Drever said that when she is away, she could join the meeting by Facetime, in particular if needed in order to fill a quorum.
- Ken Gabora talked about the documents that he has shared with the Board, and that he is willing to share with members through Education or otherwise. He has documents on conventions, on defense, on bidding, and on miscellaneous tips. He is seeking any input from the Board about disseminating these to members.

Marilyn Drever moved meeting adjourned.